

# West Bengal Judicial Academy

AA-III/B-10 Rajarhat New Town, Kol -700160.

Phone No-033-23247304, Email id- wbjakolkata@gmail.com,

Website – www.wbja.nic.in

NIQ No. –14/2024-25

Date: 24.02.2025

## Notice Inviting Quotation

Sealed Quotations are invited from reputed Chartered Accountancy Firms for audit of the accounts relating to the “East Zone-II Regional Conference on Contemporary Judicial Developments and Strengthening Justice Through Law & Technology” organised by National Judicial Academy in association with the Calcutta High Court and West Bengal Judicial Academy (P-1402) on 29<sup>th</sup> & 30<sup>th</sup> June, 2024 at ITC Sonar.

Important condition for Bidders/Vendors :-

1. The rate should be inclusive of all taxes, charges including charges for transport to the Academy Office at ‘AA-III/B-10, Rajarhat, New Town, Kolkata-160.
2. No advance payment is admissible for the professional charge or other expenses. Payment will be made after submission of complete audit report.
3. Rate quoted should be valid for minimum two months.
4. The tenderers shall not be permitted to alter or modify their bids/quotations after expiry of the deadline for receipt of bid.
5. Quotations received after due date and time shall not be entertained.
6. The quotation may be submitted on any working day between 11:00 a.m. to 4.00 a.m. in the Office of the Director, West Bengal Judicial Academy.
7. WBJA will not take any responsibility for delay, loss or non receipt of document/tenders sent by post.

The last date of submission of quotation is 06.03.2025.

The bidders shall have

1. Valid PAN No.
2. GST No.
3. Trade License
4. Certificate of Internal Auditor
5. Professional Tax Certificate

The West Bengal Judicial Academy reserves the right to cancel any or all the quotations without assigning any reason whatsoever.

It is requested to submit the offer in a sealed envelope addressed to the Director, West Bengal Judicial Academy, AA-III/B-10, Rajarhat, New Town, Kolkata-160.



Administrative Officer  
West Bengal Judicial Academy  
Administrative Officer  
West Bengal Judicial Academy  
AA-III/B-10, New Town, Kol-160.

Date-24.02.2025

No.-1387/1(6)/WBJA

Copy of notice is forwarded for information with a request to display the same on their office notice board :-

1. The Sub Divisional Officer, Bidhannagar, Administrative Building, Kol-91.
2. The Executive Engineer, PWD (Civil), Bidhannagar Division (East), Purta Bhawan, Salt Lake
3. The Executive Engineer, PWD (Electrical Divn.), Bidhannagar, Purta Bhawan, Salt Lake
4. The Pay & Accounts Officer, Pay & Accounts Office-III, Subhanna, SGO Complex, 5<sup>th</sup> & 6<sup>th</sup> Floor, Plot No. 9, Block-DF, Sector-I, Bidhannagar, Kolkata-700 064.
5. Notice Board of West Bengal Judicial Academy.
6. The official website of WBJA.



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West Bengal Judicial Academy  
West Bengal Judicial Academy  
AA-III/B-10, New Town, Kol-160.